

◆ **Administering Medication at School**

**Prescription medication:**

*The California Education Code allows pupils to take physician-prescribed medication during the regular school day provided the school district has received:*

- 1. A written statement from the physician with explicit instructions, detailing the method, amounts and times schedule by which the medication is to be taken.*
- 2. A written statement from the student's parent or guardian requesting assistance with administering the medication.*
- 3. The medication must be properly labeled by the pharmacist or physician and in the original prescription container. The label must list the name and telephone number of the pharmacy, the student's identification, name of the physician, and dosage of the medication.*

*Please return the completed form and his/her medication to the school office so your child's medication can be processed and secured in the locked medicine safe.*

\*\*\*\*\*

**Non-prescription medication:**

*Parents must provide the following:*

- 1. A written statement requesting assistance with the medication and explicit instructions for administering it. Detailing the method, amount and times the medication is to be taken.*
- 2. The medication to be administered must be in its original container. The school does not provide or sell over the counter medication of any kind to students. It is the parent/guardian's responsibility to provide the medication.*

*Although locked storage is available for all medication; middle school students may carry a one-day supply of medication when it does not require either refrigeration or security.*